Brady Independent School District

Public Information Requests

Public Information is made available through the Public Information Act (the Act). The Public Information Act, <u>Chapter 552 of the Government Code</u>, generally provides that:

Any person has the right to request access to government records or information

All entities defined as a "governmental body" in section 552.003 (1) (A) are subject to the Act

Certain information is protected from disclosure by the exceptions in the Act, Family Educational Rights and Privacy Act (FERPA), or other law, either constitutional, statutory, or by judicial decision

Please Note: You will find that a large amount of information is available through the Brady Independent School District website without making a public information request and/or incurring costs; however, you may always submit a public information request to the district by following the appropriate instructions.

Submit a written request with enough description and detail about the information requested to enable BISD to accurately identify and locate the information you are requesting.

The Public Information Request Form is not required, but is provided to assist the public in making a request. This form may be submitted by mail, fax, e-mail or in person.

When submitting a form by e-mail or fax:

E-mail: <u>tlawrence@bradyisd.org</u> Fax: 325-231-4686

Requests made by mail or in person:

Brady Independent School District 1003 West 11th Street Brady, Texas 76825